

Guide lines to become a 4th Degree Knight

- 1- Determine which Assembly you wish to become a member: **(For other areas contact your DD)**
 - a. O'Connor Assembly 48 - Stockton
 - b. Father Giles Assembly 58 - Modesto
 - c. Father John Bosch Assembly 2840 - Manteca
 - d. Msgr. Alvernaz Assembly 2949 - Turlock
 - e. Msgr. Gruber/Western Serra Assembly 3340 - Oakdale

- 2- When filling out and submitting your Form 4 make sure that:
 - a. Have your membership number recorded on the top right of the form
 - b. Check appropriate box (New Member etc.)
 - c. Include all your personal info at the left of form which includes:
 - i. DOB, Marital Status, 1st Degree Date, & Council number
 - d. Record the Assembly number (Middle right of form) and the city it is in
 - e. Hand the Form 4 to your Council's Financial Secretary to complete the data and his signature
 - f. Sign and date form 4 at the left bottom part of form as indicated
 - g. This is a must, get your proposer to sign, date and put his member number in the area just below your signature
 - h. Proposer is to turn your form 4 along with your check for the Exemplification fee (Check with your proposer or Assembly about the fee required and when) into the Assembly to be read and voted on at their next business meeting.
 - i. Assembly Faithful Navigator must sign and date form 4
 - j. Assembly Comptroller must sign and date form 4

- 3- Assembly Comptroller will submit Form 4 with the applicable fees to the District Master

- 4- The Assembly will send the Exemplification Information Packet and flyer when received to the District Secretary.
 - a. The Comptroller will notify the DD, GKs in their areas of the date, time, and place of the Exemplification and make the Exemplification Packet immediately available
 - b. DDs, GKs, will notify each proposer and applicate of the impending details
 - c. Typical attire for the 4th Degree
Attire for Candidates:
Business suit, conservative tie, white shirt (no button-down collars, no cuff links)
New KofC Uniform
For Candidates, a tuxedo is NOT recommended.
Members:
New KofC Uniform
Business suit, conservative tie, white shirt (no button-down collars, no cuff links) with name badge
Black tuxedo for men with social baldric and name badge.
Ladies: Appropriate cocktail dress or evening attire

Instructions on how to fill out the Form 4 on the following page.



FOURTH DEGREE MEMBERSHIP DOCUMENT
KNIGHTS OF COLUMBUS
A SOCIETY OF CATHOLIC MEN

1	LAST NAME Last Name, First Name, Middle Initial		FIRST NAME First Name, Middle Initial		MIDDLE INITIAL Title, if any		TITLE			
	STREET Street, City, State, Zip code				CITY		ST / PROV			
	HOME PHONE		DATE OF BIRTH		MARITAL STATUS		1st DEGREE DATE			
COUNCIL NO.		CITIZEN OF WHAT COUNTRY?		BY BIRTH OR NATURALIZATION?		IF NATURALIZATION HAVE FINAL PAPERS BEEN RECEIVED?		YES NO		
2	Important, don't overlook these fields									
3	IF YOU WERE PREVIOUSLY INITIATED IN THE FOURTH DEGREE, GIVE:				ASSEMBLY NUMBER		CITY		ST/PROV.	
	DATE OF INITIATION		DATE OF TERMINATION							
4	REASON FOR TERMINATION				ASSEMBLY NUMBER		CITY		ST/PROV.	
	PARISH Current Parish Candidate attends				NEW OR PRESENT		Assembly #		Location of Assembly Candidate is joining	
	I HEREBY DECLARE THAT THE ABOVE IS TRUE AND CORRECT AND THAT I AM A PRACTICAL CATHOLIC IN COMMUNION WITH THE HOLY SEE.				FORMER					
SIGNATURE OF APPLICANT Signature of Applicant and date				DATE		I CERTIFY THAT THE APPLICANT IS A THIRD DEGREE MEMBER IN GOOD STANDING IN		These two lines filled out by candidate's Council FS		
SIGNATURE OF PROPOSER Signature of Proposer and Assembly				DATE		COUNCIL NO.		LOCATION		
SIGNATURE OF PROPOSER Proposer's Membership Number				DATE		DATE		SIGNATURE OF FINANCIAL SECRETARY		
PROPOSER MEMBER NUMBER (REQUIRED)										
5	FAITHFUL NAVIGATOR These fields to be signed by Faithful Navigator and Faithful Comptroller				DATE		RECEIVED FEES OF \$		DATE	
	FAITHFUL COMPTROLLER				DATE		APPLICANT INITIATED AT		DATE	
								Signature of Master (required for new members only)		

MEMBERSHIP NUMBER **Membership Number**

NEW MEMBER **Make sure to include membership # and check appropriate box at left**

RESTORATION

TRANSFER

HONORARY MEMBERSHIP

HONORARY LIFE MEMBERSHIP

DATA CHANGE

SUSPENSION _____ reason

DEATH _____ mo day yr

Supreme Secretary Copy

Please obtain a Form 4 (Multiple copy form 4-pages) from any one of the following: Your sponsor, SK, GK, DD, or Brother Knight and fill out the top form (Multiple copies automatically made).

An electronic copy of this is available here on our website by clicking on:

<http://www.stmparadise.org/wp-content/uploads/2018/01/Form%204.pdf>

Please download and save a copy onto your computer and then "OPEN THIS FILE ON YOUR COMPUTE" and completely "FILL OUT THE VERY FIRST PAGE ONLY". Once you have it completed, DON'T try to save it, BUT PRINT it as the data entered will not be preserved. TIP: If you have the capability to do a "SAVE AS a .PDF", this will preserve it with all the data that you filled in which includes the other (3) pages that will automatically be completed by the Form for you.

Once filled out print a copy off on your printer, Sign your name on each of the individual form 4 pages and turn them over to your Council's Financial Secretary for his signature and certification, again on each of the 4 pages. The form should then be given to your proposer for submission at the next Assembly Business Meeting. Your proposer will keep you informed of the progress.